

**THE MINUTES OF THE MEETING OF THE STRATHMOOR VILLAGE
BOARD OF COMMISSIONERS ON MONDAY DECEMBER 8, 2008 AT FIRST
CAPITAL BANK**

The meeting was called to order by Mayor Vicki Bell at 6:30 p.m. Those in attendance were: Mayor Vicki Bell, Commissioners Janet Board, Jay Bowman, Marilyn Mitchell, and Richard Speelman, Treasurer Mike Bankhead, Atty. Stan Chauvin, II, Clerk Sheila Kaelin, Chief Joe Renzi GUESTS: Chuck Thompson, Fran Thompson, Pete Angermeier, Don Angermeier, Akeed Zaheer, Bruce Hollkamp, James Smith, Carolyn Browning, Paula Head, Danny Head, Bob Baker, Tim Haertel, Peggy Preston, and Bonnie Brown

MINUTES

The minutes of the November 2008 meeting were read by Mayor Vicki Bell. Mayor Bell made a motion to approve, and Marilyn Mitchell seconded. The motion passed unanimously.

ROADS/SIGNS/SIDEWALKS

Marilyn Mitchell reported that the sidewalk project has been completed. Stan will check into the damage at the Haertel's on Gladstone. Marty Hollenbach will attempt to fix the signs posts that have been damaged by cars. The Board will be notified if Marty is unable to complete this project.

The retainer for snow removal with Bisig in the amount of \$300.00 has been signed by Mayor Bell. The main island needs to be cleaned up, and Jay Bowman will contact Marty about this job.

POLICE REPORT

Chief Renzi presented his monthly report which is a part of the record. He is assembling a packet for the survey of the SVPD, and it will be delivered this week.

ATTORNEY'S REPORT

Stan Chauvin requested approval to pay David Leightty for the period 10/1/08 – 10/20/08 in the amount of \$4073.90. After discussion Mayor Bell made a motion to approve payment of David Leightty's bill for Oct, 1, 2008 – Oct, 20, 2008 by LAGIT, and Jay Bowman seconded. The motion passed unanimously.

Stan sent a copy of the PODS ordinance to the PODS company for their records.

MAYOR'S REPORT

Mayor Bell purchased ornaments for Strathmoor Village at Lowe's. After discussion Janet Board made a motion to approve payment of \$43.00 to Vicki Bell for purchase of the ornaments, and Jay Bowman seconded. The motion passed with the voting as follows:

Janet Board – yea Jay Bowman – yea Marilyn Mitchell – yea Vicki Bell – yea Richard Speelman – nay.

ETHICS COMMITTEE

Bonnie Brown stated that three residents have expressed an interest in being members of the Ethics Committee. She recommended James Smith (for Peggy Preston's position which expires in 2009), Marilyn Mitchell (for Bob Baker's position which expires in 2010), and Richard Speelman for an alternate position. James Smith introduced himself.

There was discussion about the recommendations. After discussion Bonnie Brown amended her recommendation as follows: remove Richard Speelman for the alternate and recommend Marilyn Mitchell and James Smith as members of the Ethics Committee. Stan stated that the authority and obligation to appoint member of the Ethics Committee is up to the Board of Strathmoor Village. Janet Board made a motion to appoint James Smith to complete Peggy Preston's term on the Ethics Committee which expires in 2009, and Richard Speelman seconded. The motion passed with the voting as follows: Janet Board – yea Marilyn Mitchell – yea Richard Speelman – yea Jay Bowman – abstain Vicki Bell – abstain. Jay Bowman made a motion to appoint Marilyn Mitchell to complete Bob Baker's term on the Ethics Committee which expires in 2010, and Richard Speelman seconded. The motion passed with the voting as follows: Janet Board – yea Jay Bowman – yea Richard Speelman – yea Vicki Bell – abstain. The next newsletter will include information about the alternate positions on the Ethics Committee.

FINANCIAL REPORT/TAXES/BUDGET

Treasurer Bankhead stated that the tax bills will be mailed between December 15 and December 17. There was discussion about payment to Pat Colgate for work she did in February 2007. Jay Bowman made a motion to pay \$625.00 to pat Colgate for work in Feb. 2007, and Janet Board seconded. The motion passed with the voting as follows: Janet Board – yea Jay Bowman – yea Marilyn Mitchell – yea Richard Speelman – yea Vicki Bell – nay.

Mike Bankhead reported that DePrie and Adkisson, PSC have completed the audit for July 1, 2006 – June 30, 2007 and the compliance requirements. Their fee will not exceed \$3100.00. Stan will send letters to those who owe outstanding taxes.

Mike Bankhead and Pat Colgate submitted their resignations as treasurer and bookkeeper respectively effective December 31, 2008.

Mike presented the financial report as well as a report from Marty Hollenbach with itemized fees. After discussion Jay Bowman made a motion to approve the financial report, and Richard Speelman seconded. The motion passed unanimously.

Mike Bankhead said that Pat Colgate's fee to produce the W-2's for 2008 will be \$155.00. After discussion Vicki Bell made a motion to approve Pat Colgate to produce the W-2's, and Jay Bowman seconded. The motion passed unanimously.

After discussion Jay Bowman made a motion to pay Pat Colgate up to \$400.00 for the standard financial report to finish up the paper work and check registers through December 31, 2008 which will include everything less the cancelled checks, and Vicki Bell seconded. The motion passed unanimously.

Mike will give the Post Office Box key to the USPS on December 31, 2008. Vicki will prepare a post card that will inform residents about the special meeting this month as well as the vacancies for the positions of treasurer and bookkeeper, and openings for alternates for the Ethics Committee.

NEWSLETTER

The latest edition was mailed on December 8, 2008 and included the PODS ordinance and information about Clay Porter who will speak about the PVA at the February 2009 meeting.

BEAUTIFICATION COMMITTEE/TREES

Fran and Chuck Thompson presented their plans for a tree planting. The cost of the tree is \$80.00 After discussion Jay Bowman made a motion to approve the planting of the pink dogwood, and Richard Speelman seconded. The motion passed unanimously. Jay Bowman said that he has not received anything from FEMA.

WEBSITE/ORDINANCES/HANDBOOK

Janet Board stated that the PODS ordinance and the amended Ethics ordinance are both available on the website.

OLD/NEW BUSINESS

Janet Board requested that the Board consider a change from 6th class status to 5th class status for Strathmoor Village. After discussion it was decided that this topic would be discussed at a special meeting later this month.

Janet Board asked that the complete ordinances referenced in the SOP be included in the SOP itself. The Board agreed. Sheila Kaelin said that she has called Mr. Dennis Benzel numerous times and sent letters to him about the \$1000.00 construction bond. Stan will write a letter to him about this.

Richard Speelman suggested that there be a Christmas bonus for the police chief and officers. After discussion Richard Speelman made a motion to pay Chief Joe Renzi a Christmas bonus in the amount of \$500.00, Sgt. Scott Barrow a Christmas bonus in the amount of \$300.00, and Officer Mike Petra a Christmas bonus in the amount of \$150.00, and Jay Bowman seconded. The motion passed unanimously.

There being no further business Vicki Bell made a motion to adjourn, and Richard Speelman seconded. The meeting adjourned at 9:02 P.M.

Vicki A. Bell, Mayor

Sheila F. Kaelin, Clerk